**TERMS & CONDITIONS**

Wraparound bookings and payment for Reception to Year 6 children should be made online via iPal. Please click on the following link to set up your account <https://saightoncofeschool.schoolipal.co.uk/>.

Numbers are restricted for wraparound. If you are unable to book Sunrise or Sunset then the session is full.

Parents who want to book sessions for Pre-School children should contact the School Office and will be invoiced monthly in arrears on ParentMail.

Please note that you will still be charged if your child is booked onto a Sunrise or Sunset session and does not attend due to ill health or a change of plans. If you wish to cancel a pre-booked session you can only do so on iPal with more than 48 hours’ notice to avoid being charged.

**Cost**

Pre-School £8.00 for Sunrise and £15.00 for Sunset

Reception to Year 6 £5.50 for Sunrise and £11.00 for Sunset

These charges apply irrespective of the time your child is dropped off or picked up within the operational hours.

Late pick up will incur a charge of £20. Three late pick-ups in one term will forfeit the right to book wraparound for the rest of the term.

After School Clubs are free to attend when paying for a regular, weekly Sunset booking.



**Saighton Church of England Primary School & Pre-School**

**WRAP AROUND CARE INFORMATION**

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**Sunrise &** **Sunset**

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**SUNRISE**

* Sunrise is open from 7.45am (8am for Pre-School)
* Please use the main car park for drop off
* Sunrise will run in the school hall which is accessed at the front of school
* Parents should sign their child in with a member of staff
* Children will be escorted to their class by a member of staff at 8.45am



**SUNSET**

* Children will go to the Sunset from class
* Sunset will be run in a classroom or outside when weather permits
* Sunset closes at 6pm (5pm for Pre-School)
* Please collect from the main school entrance and remember to park in the main car park
* Our out of office hours contact number is 07983 027242 for use after 4pm Monday to Thursday and after 3.30 pm on a Friday